

**DESIGNERS SECTION
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,
PROFESSIONAL ENGINEERS, DESIGNERS AND LAND SURVEYORS
MADISON, WISCONSIN
APRIL 5, 2001**

PRESENT: James Dorn, Dean Field, Donna Rozar, Karen Kalishek, Clint McCullough

STAFF PRESENT: Alfred Hall, Jr. and Becky Fry

New Section appointee, Robert Pertzborn, was in attendance for the meeting.

CALL TO ORDER

James Dorn, Chair, called the meeting to order at 9:30 a.m. A quorum of five members was present.

AGENDA

MOTION: Donna Rozar moved, seconded by Dean Field, to adopt the agenda, as published. Motion carried unanimously.

MINUTES (1/18/01)

Mr. Dorn indicated a correction to the back of page 1, line 2, to read "Supervisory Control and 'Data' Acquisition."

MOTION: Dean Field moved, seconded by Clint McCullough, to approve the minutes, as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Herrera's Report

Mr. Hall informed the Section that Secretary Herrera was attending a cabinet meeting and would not be available to address the Section. Mr. Hall reported that Secretary Herrera would be available for the AE Joint Board meeting on April 12, 2001.

Bureau Director's Report

Mr. Hall distributed a press release from Governor Scott McCallum to all agencies announcing the appointment of Oscar Herrera as Secretary of the Department.

Mr. Hall reported on the continuing reorganization process to enhance the efficiency of the Department.

Section Roster

Mr. Hall welcomed Robert Pertzborn as a new appointee to Section to replace Clint McCullough. Mr. Hall extended his appreciation to Mr. McCullough for his work while a member of the Section.

The Section noted the updated roster included in the agenda packet.

2001 Meeting Dates

Noted.

Stipulations, Dusso

Mr. Hall reviewed the process for the presentation of stipulations. He reported that a proposed stipulation is an agreement between the regulator and the credential holder, issued when a credential holder has failed to follow the code and violated a rule. He stated the stipulation is a step above an informal complaint to correct an error without having to go through a hearing. Stipulations are presented in open session and deliberated upon in closed session. The case advisor and prosecuting attorney may not be present for deliberations unless so indicated in the stipulation.

Applications Reviewed

The following applicants were issued a credential based upon Staff Delegation.

PERMIT AS A DESIGNER OF ENGINEERING SYSTEMS

1. By Master Plumber Provision -- s. 443.07(4), Stats.

a. Approved – 4

Arnott, Thomas W 3/16/2001
Glapinski, James R 3/16/2001
Glapinski, Michael D 3/16/2001
Perkins, Thomas J 3/23/2001

MOTION: Donna Rozar moved, seconded by Clint McCullough, to affirm the designer of engineering systems permits. Motion carried unanimously.

Regulatory Digest Draft

Ms. Kalishek will draft an article for the Regulatory Digest relating to ethics and the liabilities associated with not complying with requirements, such as relating to renewal of license and practicing beyond the scope of practice and skill.

Mr. Field addressed the need to clarify the scope of practice of designers of electrical engineering systems, relating lighting systems, Supervisory Control and Data Acquisition (SCADA), fire alarm systems, strobe lights, and sprinkler systems.

An update on Section membership will be included in the Digest.

To-Pass Folder

None.

LEGISLATIVE ISSUES

Proposed Draft re: Reducing Designer of Engineering Systems Permit Experience Requirement From 8 to 6 years, Repealing A Permit By Experience Only, and To Increase From 2 Years to 3 Years The Amount of Experience That An Applicant May Receive For Academic Work Without Graduation

Mr. Hall distributed and reviewed the draft of the summary of proposed legislation and indicated that a redraft had been requested. Mr. Hall indicated that a change affecting the Section was to discontinue pursuing the repeal of the sub-fields.

SECTION MEMBER ACTIVITY

Section members addressed personal activities.

Mr. Field indicated that he had submitted qualified names for possible future appointments of the Section.

PRACTICE ISSUES

None.

EXAMINATION ISSUES

None.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

None.

NEW BUSINESS

James Dorn reminded the Section that the Statement of Economic Interest from the Ethics Board is due April 30, 2001.

CONVENE TO CLOSED SESSION

MOTION: Clint McCullough moved, seconded by Dean Field, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b) and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by this section or the investigation of charges against such a person. Specifically, to discuss pending applications. Motion carried by a roll call vote: Karen Kalishek-yes, Dean Field-yes; Donna Rozar-yes; Clint McCullough-yes; and James Dorn-yes.

Open Session recessed at 10:37 a.m.

CLOSED SESSION

The Section deliberated on pending applications.

Mr. Pertzborn was in attendance during Closed Session.

RECONVENE TO OPEN SESSION

By consensus, the Section reconvened to Open Session at 11:15 a.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

PENDING APPLICATIONS

MOTION: Dean Field moved, seconded by Donna Rozar, to approve the following applicants to sit for the exam: Bradley S Anding, Michael L. Gilmore, and Daniel M. Schlicher. Motion carried unanimously.

MOTION: Donna Rozar moved, seconded by Karen Kalishek, to approve Designer of Engineering Systems permits for the following applicants: Darrell S. Braun, Barbra A Reisinger, Robet Seiberlich, Thomas J. Skrzypchak, Forrest A. Soderberg and Jerome W VanTreeck. Motion carried unanimously.

SUCH OTHER ITEMS AS AUTHORIZED BY LAW

None.

ADJOURNMENT

MOTION: Donna Rozar moved, seconded by Karen Kalishek, to adjourn the meeting at 11:17 a.m. Motion carried unanimously.